

**Application for Location Filming
at Sites Controlled by Social Welfare Department**

To : Social Welfare Department (Attn. : Dep DS(Gen))

Fax No. 2838 0125

Page(s) : _____ (including this sheet)

Details of applicant

Name of Company :

Business Address :

Name of Contact Person :

Post of Contact Person :

Telephone/Pager Number :

Fax Number :

Details of filming operation

1. Date(s)

2. Duration

from _____ hrs to _____ hrs

from _____ hrs to _____ hrs

3. Details of location (please attach a detailed location plan and specify address and exact location where filming operation will take place, e.g. ground floor lift lobby, etc.):

4. Number of filming crew members (including production staff and actors/actresses):

5. Use of Government power supply or any other utilities required (please provide full details, e.g. type and number of equipment requiring power supply):

6. Details of the use of any explosives and/or inflammable materials for filming operations:

Notes

- (a) A synopsis of the film has to be submitted together with this application form. Please identify the scenes where the location filming is proposed to take place in the government property concerned.
- (b) If this application is approved, a fee of \$4,610 will be charged for the first four hours and \$1,060 for each subsequent four-hour block or part thereof. If extra Government personnel is required to take part in the filming, the actual cost plus overheads will be charged. A refundable deposit equal to the amount of the fee is also required.

Signature

Name and position

Date

Official Chop