

**APPLICATION FOR LOCATION FILMING
AT SITES CONTROLLED BY TREASURY**

To : Treasury (Attn : Assistant Department Secretary (Building Management))

Fax. No. : 2598 9273

Page(s) : _____ (including this sheet)

Details of applicant

Name of Company : _____

(please provide a copy of the Business Registration Certificate)

Business Address : _____

Name of Contact Person : _____

Post of Contact Person : _____

Telephone/Pager Number : _____

Fax Number : _____

Details of filming operation

1. Date(s)

_____ (d/m/y)

_____ (d/m/y)

2. Duration

from _____ hrs to _____ hrs

from _____ hrs to _____ hrs

3. Details of location (please attach a detailed location plan and specify address and exact location where filming operation will take place, e.g. the lobby) :

4. Number of filming crew members (including production staff and actors/actresses) :

5. Use of government power supply or any other utilities required (please provide details, e.g. type and number of equipment requiring power supply) :

6. Details of the use of any explosives and/or inflammable materials for filming operations :

7. Alteration and reinstatement of works to property required (please give full details) :

Notes

- (a) A synopsis of the film and descriptions of the scene to be filmed has to be submitted together with this application form.

- (b) If this application is approved, a fee of \$6,640 for the first four hours and \$1,890 for each subsequent four-hour block will be charged or part thereof. If extra Government personnel is required to take part in the filming, the actual cost plus overheads will be charged. A refundable deposit equal to the amount of the fee is also required.

Signature _____

Name and position _____

Date _____ Official Chop _____