

NOTIFICATION OF LOCATION FILMING
OUTSIDE CORRECTIONAL INSTITUTION BARRICADES

To : Commissioner of Correctional Services
[Attn : Chief Officer (Penal Operations)]

Fax No. : 2802 4903

Particulars

Name of Company/Organization : _____

Business Address : _____

Contact Person : _____

Contact Tel No. : _____ (office) _____ (mobile)

Fax No. : _____ Email : _____

Filming Details

Production Nature : Film / TV / Advertisement / Others* : _____

Production Title : _____

Name of Director/Producer : _____

Location Involved : (with sketch map) _____

Date and Time : _____ / _____ / _____ (dd/mm/yy)

from _____ hrs to _____ hrs

Brief Description of the Scene(s) :

No. of Persons Involved : _____ (crew members) _____ (actors)

List of Equipment : _____

Note :

- 1) To avoid the CSD duty staff in mistakenly believing the location filming a security threat to the prison, filmmakers are requested to inform the Correctional Services Department at least 7 days in advance of the filming outside the boundaries of any of the correctional institution.
- 2) Please send a copy of this notification to the Police Public Relations Branch by fax at 2200 4303 for the Police's information.

** please delete where inappropriate*