

Filming Involving Use of Simulated Uniforms and Police Accoutrements

Permit Name: Permit for Wearing of Police Uniform
Licensing Authority: Hong Kong Police Force
Inquiry Contact: Public Relations Wing (PRW) - TV & Films Liaison Section 11/F,
Arsenal House, Police Headquarters,
No.1 Arsenal Street, Wan Chai, Hong Kong
Tel : 2860 6186
Fax : 2200 4500
Email : coordination-pr@police.gov.hk

The Regulation:

Section 21 of the Summary Offences Ordinance, Chapter 228, Laws of Hong Kong

1. Control Subject Matter:

- In Hong Kong, no person can wear a police uniform or any dress closely resembling the same in any public entertainment, without the consent of the Commissioner of Police.
- “Uniform or apparel” includes those of the Police Force, the Auxiliary Police Force, Traffic Wardens, the Government Flying Service and the Hong Kong Garrison. It also includes equipment, accoutrements, crest, insignia and badges of rank.

2. Conditions of the Permit:

- Approval will be granted with terms and conditions specifying requirements relevant to the wearing of police uniform for public entertainment, including filming and still pictures.

How to Apply:

1. A permit must be obtained before wearing ‘Police Uniform’ for public entertainment. The applicant shall be the person who is in charge of the specific filming.
2. Send in the completed application form at least 3 working days in advance of the intended public entertainment with detailed information, including synopsis, script of the scene in which police uniforms will be worn, photos of actors in uniform, their particulars (e.g. real names and ID numbers), release of personal data authorisation and description of accoutrements, if any.
3. As for the use of simulated uniforms of the Hong Kong Garrison, applications accompanied with the above listed documents are to be made to PRW (TV & Films Liaison Section) who will refer the applications together with the required documents to the Security Bureau. The Commissioner of Police will issue a permit only upon the advice of the Secretary for Security.

Permit Fees:

- Nil

Duration of Permit:

- Normally one day

Form Required:

- An application proforma attached for reference. An application form can also be downloaded from the police website at <http://www.info.gov.hk/police> (please click “Site Map”, then “L” to find “Location Filming in Hong Kong – Advisory Guideline” in the website).

Application for Uniform Permit
(Police/ Traffic Warden/ Government Flying Service/ Hong Kong Garrison)
for Location Filming

Total pages: _____

(1) Information of the Applying Company (if applicable)

Name of Company*: (Chi) (Eng)

Address*: (Chi)

(Eng)

Tel no: Fax no.:

Email Address:

(2) Information of the Applicant

Title: Mr. Mrs. Ms. Miss

Name of Applicant*: (Chi) (Eng)

HKID No./ Identification Document: Daytime contact no.:

Post Title: Email Address:

**Names of company, applicant and address must be provided in both English and Chinese.*

(3) Filming Details

Production Title: Genre (e.g. Film, TV, etc.):

	Filming date	Filming time	Filming location
1			
2			
3			

Is it the first time for this production to apply for Uniform Permit for location filming?

Yes¹ No (Please *✓* where appropriate)

Police's duties to be portrayed (Please *✓* where appropriate):

Patrol Crowd Management Handle Traffic Related Duties

Hold a Press Conference Crime Investigation Chase/Arrest/Escort Suspect

Handle Dead Bodies Rescue Others:

¹ If this is the first application, please attach the synopsis of the production and scripts of the relevant scene(s)/storyboard. If this is not the first application, please attach only the scripts of the relevant scene(s)/storyboard.

(4) Prop Police Vehicles Involved

Types of Vehicle (Please ✓ where appropriate and provide the number of cars in brackets):

- Patrol Vehicle ()
 Patrol Vehicle (Private Car Type) ()
 Motorcycle ()
 Traffic Patrol Vehicle ()
 Others: ()

Vehicle Plate No(s).: **(5) Artistes and Auxillary Police Constables (Aux PC)**

	Chinese Name	English Name	(For Artiste)		(For Aux PC)
			HKID No./ Identification Documet ¹	First Application ²	Aux PC No.
1				<input type="checkbox"/> Yes <input type="checkbox"/> No	
2				<input type="checkbox"/> Yes <input type="checkbox"/> No	
3				<input type="checkbox"/> Yes <input type="checkbox"/> No	
4				<input type="checkbox"/> Yes <input type="checkbox"/> No	
5				<input type="checkbox"/> Yes <input type="checkbox"/> No	
6				<input type="checkbox"/> Yes <input type="checkbox"/> No	
7				<input type="checkbox"/> Yes <input type="checkbox"/> No	
8				<input type="checkbox"/> Yes <input type="checkbox"/> No	

The above artistes and Aux PCs are to be portrayed as (Please ✓ where appropriate):

- Inspector/ Police Constable
 Emergency Unit
 Airport Service Unit
 Government Flying Service
 Police Tactical Unit
 Traffic Police
 Traffic Warden
 HK Garrison
 Others:

¹ If any of the above artiste(s) is a permanent Hong Kong resident, please attach copies of his/her HKID. If not, please attach copies of his/her passport and valid working visa.

² If this is the first application of the artiste, please attach photos of his/her costume fitting (4 photos including the front, rear, left and right angles).

(6) Checklist *(Please ✓ where appropriate)*

1. Is this the first time for this production to apply for uniform permit?	<input type="checkbox"/> Yes (Please attach the synopsis and scripts of the relevant scene(s)/storyboard) <input type="checkbox"/> No (Please attach scripts of the relevant scenes(s)/storyboard)
2. Is this filming going to take place on hired public/private premises?	<input type="checkbox"/> Yes (Please attach a copy of the approval letter) <input type="checkbox"/> No
3. Is this filming involved the use of modified firearms and blank ammunition?	<input type="checkbox"/> Yes (Please file an application to TV & Films Liaison Section, PRW) <input type="checkbox"/> No
4. Is any of the above artiste(s) a permanent Hong Kong resident?	<input type="checkbox"/> Yes (Please attach copies of his/her HKID) <input type="checkbox"/> No (Please attach copies of his/her passport and valid working visa)
5. Is this the first application of the artiste?	<input type="checkbox"/> Yes (Please attach photos of his/her costume fitting (4 photos including the front, rear, left and right angles)) <input type="checkbox"/> No
6. Application submitted/ to be submitted to Film Services Office, Create Hong Kong:	<input type="checkbox"/> Use of Pyrotechnics Special Effects Materials <input type="checkbox"/> Lane Closure <input type="checkbox"/> Parking of Filming Vehicles on Public Roads <input type="checkbox"/> Use of Parking Spaces on Public Roads <input type="checkbox"/> Hire of Police for Intermittent Traffic Control

Company Chop

Signature of Applicant:

Date:

Points to note:

- (1) Applicant can visit the website of the Hong Kong Police Force at www.police.gov.hk (〈Useful Information〉 Information about Filming) for more information on application for filming.
- (2) The completed application form should be sent together with the relevant document(s) to TV & Films Liaison Section, PRW by email, post or fax **at least 3 working days prior to the filming.**
- (3) Personal Information Collection Statement
 - i. We collect personal data from you in this form for the purpose of processing applications related to location filming and correspondence.
 - ii. You are not obliged to supply the data but failing to supply may result in failing to obtain the related permit.
 - iii. In furtherance of the above purpose, the data collected will be transferred to other government departments or a police district where the location filming will take place.
 - iv. You have a right of access to your personal data and to request its correction.
 - v. Should you wish access to your personal data or to correct it, you should write to:

Chief Inspector of Police, TV & Films Liaison Section
Public Relations Wing
11/F, Arsenal House, Police Headquarters
No.1 Arsenal Street
Wan Chai
Hong Kong

Phone no.: 2860-6186 (TV & Films Liaison Section)
Hotline: 2527-7177
Fax: 2200-4500
Email Address: coordination-pr@police.gov.hk